

MEMORANDUM  
Harvey Ruvin  
Clerk of the Circuit and County Courts  
Clerk of the Board of County Commissioners  
Miami-Dade County, Florida  
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RCA  
Agenda Item No. 4 (A)

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TO: Honorable Chairperson Javier D. Souto      DATE: April 28, 2004  
and Members of the Recreation and  
Cultural Affairs Committee

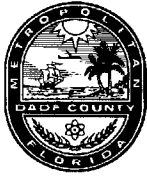
FROM: Kay M. Sullivan, Director      SUBJECT: Approval of Commission  
Clerk of the Board      Committee Minutes

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The Clerk of the Board's office is submitting the following Clerk's Summary of Minutes for approval by the Recreation and Cultural Affairs Committee:

March 10, 2004

Attachment  
KMS/lđ



Stephen P. Clark  
Government Center  
111 N.W. 1st Street  
Miami, FL 33128

## CLERK'S SUMMARY OF Meeting Minutes

### Recreation & Cultural Affairs Committee

Javier D. Souto (10), Chairperson; Sally A. Heyman (4), Vice Chairperson;  
Commissioners Bruno A. Barreiro (5), Betty T. Ferguson (1), Dennis C. Moss (9), and  
Katy Sorenson (8)

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Wednesday, March 10, 2004

2:00 PM

COMMISSION CHAMBERS

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**Members Present:** Betty T. Ferguson, Sally A. Heyman, Dennis C. Moss, Katy Sorenson,  
Javier D. Souto.

**Members Absent:** Bruno A. Barreiro.

**Members Late:** None.

**Members Excused:** None.

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#### 1A ROLL CALL

**Report:** *The following members of staff were present:  
Assistant County Manager Alina Tejeda Hudak  
Assistant County Manager Bill Johnson  
Assistant County Attorney Monica Maldonado  
Deputy Clerks Doris Dickens and Linda Derleth*

*Assistant County Manager Alina Tejeda Hudak  
noted Commissioner Souto had requested tours of  
various County facilities. She announced the  
following scheduled tours for members of this  
Committee:*

*--March 23, 2004 at 10:30 a.m. - Crandon Park  
facilities, including the new clubhouse at the golf  
course*

*--March 29, 2004 at 9:30 a.m. - new library sites  
that were part of the capital plan and some of the  
renovation projects*

*Commissioner Souto expressed appreciation to  
Assistant County Manager Alina Tejeda Hudak for  
organizing the foregoing tours, and he requested  
that a bus be made available for the members of  
the Committee.*

#### 1B PRESENTATION(S)

1B1

**040577 Citizen's**

PRESENTATION RE: AMERICAN PLANNING ASSOCIATION (APA), GOLD COAST CHAPTER- THREE FIRST PLACE AWARDS TO MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR OUTSTANDING ACHIEVEMENTS IN PARK PLANNING AND DEVELOPMENT PROJECTS AT THE DEERING ESTATE, MILITARY TRAIL, NORTH SHORECREST AND GREYNOLDS PARKS (Park & Recreation Department)

*Presented*

**Report:** *Mr. Joseph Corradino, President Elect, Gold Coast Chapter, American Planning Association, presented the following awards to the Miami-Dade Park and Recreation Department on behalf of the American Planning Association:*  
*--Outstanding Publication: Deering Estate at Cutler*  
*--Outstanding Landscape Architecture: Military Trail Park and North Shorecrest Park*  
*--Outstanding Historical Renovation: Greynolds Park Campground*

1B2

**040579 Special Presentation**

PRESENTATION RE: MIAMI-DADE PARK AND RECREATION DEPARTMENT 75TH ANNIVERSARY CELEBRATION (Park & Recreation Department)

*Presented*

**Report:** *Ms. Vivian Donnell Rodriguez, Director, Park and Recreation Department, stated March 13, 2004 would be the beginning of a year-long celebration of the 75th anniversary of the Park and Recreation Department, which was established in 1929. She noted there would be events throughout the year at the larger regional parks.*

*Ms. Donnell Rodriguez stated the Charles H. Crandon Award for an elected official's effort to increase parks, recreation, and the conservation of open space would be presented to Commissioner Souto for his leadership as Chairperson of the Recreation and Cultural Affairs Committee.*

**2 COUNTY COMMISSION**

2A

**040254 Resolution**

**Jose "Pepe" Diaz**

RESOLUTION RETROACTIVELY APPROVING  
PROVISION OF IN-KIND SERVICES FROM THE PARK  
AND RECREATION DEPARTMENT TO ONE DORAL  
FOR THE DECEMBER 12, 2003 WINTER WONDERLAND  
FESTIVAL IN AN AMOUNT NOT TO EXCEED \$1,086

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Heyman*

*Seconder: Moss*

*Vote: 5-0*

*Absent: Barreiro*

2B

**040593 Resolution**

**Dennis C. Moss,**

**Sally A. Heyman, Katy Sorenson, Sen. Javier D. Souto**  
RESOLUTION URGING THE FLORIDA LEGISLATURE,  
THE CHIEF FINANCIAL OFFICER AND THE  
SECRETARY OF STATE TO SUPPORT THE  
PRESERVATION, RESTORATION AND RECOGNITION  
OF HISTORICALLY BLACK CEMETERIES

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Moss*

*Seconder: Sorenson*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Commissioners Souto and Sorenson stated they  
would cosponsor the foregoing proposed  
resolution.*

2C

**040606 Resolution**

**Sen. Javier D. Souto**

RESOLUTION RETROACTIVELY AUTHORIZING A  
PROVISION OF IN-KIND PARK AND RECREATION  
DEPARTMENT SERVICES TO EVERGLADES K-8 FOR  
THE FEBRUARY 26, 2004 FCAT PEP RALLY IN AN  
AMOUNT NOT TO EXCEED \$4,416

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

*Absent: Barreiro*

2D

**040607 Resolution**

**Katy Sorenson**

RESOLUTION AUTHORIZING PROVISION OF IN-KIND  
PARK AND RECREATION SERVICES FOR THE MAY 2,  
2004 ONE PEOPLE, ONE COMMUNITY, MULTI-  
CULTURAL FESTIVAL IN AN AMOUNT NOT TO  
EXCEED \$1,600

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Sorenson*

*Seconder: Heyman*

*Vote: 5-0*

*Absent: Barreiro*

Recreation & Cultural Affairs Committee

CLERK'S SUMMARY OF

Meeting Minutes

Wednesday, March 10, 2004

2E

**040597 Resolution**

**Rebeca Sosa**

RESOLUTION RETROACTIVELY AUTHORIZING  
WAIVER OF FEES FOR NUEVO CAMINAR MINISTERIO  
CATOLICO'S USE OF CAMP OWAISSA BAUER ON  
JANUARY 9-11, 2004 IN AN AMOUNT NOT TO EXCEED  
\$1,530.80

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Heyman*

*Seconder: Moss*

*Vote: 5-0*

*Absent: Barreiro*

2F

**040671 Resolution**

**Rebeca Sosa**

RESOLUTION AUTHORIZING PROVISION OF IN-KIND  
SERVICES FROM THE MIAMI-DADE PARK AND  
RECREATION DEPARTMENT FOR THE APRIL 16-18,  
2004 SPRINGS RIVER FESTIVAL IN AN AMOUNT NOT  
TO EXCEED \$ 3,866

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Heyman*

*Seconder: Moss*

*Vote: 5-0*

*Absent: Barreiro*

2G

**040672 Resolution**

**Rebeca Sosa**

RESOLUTION AUTHORIZING PROVISION OF IN-KIND  
SERVICES FROM THE MIAMI-DADE PARK AND  
RECREATION DEPARTMENT FOR THE NATIONAL  
VOLUNTEER WEEK COMMITTEE OF DADE COUNTY'S  
APRIL 18, 2004 VOLUNTEER APPRECIATION DAY AT  
METROZOO IN AN AMOUNT NOT TO EXCEED \$716

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Heyman*

*Seconder: Moss*

*Vote: 5-0*

*Absent: Barreiro*

2H

**040667 Resolution**

**Betty T. Ferguson**

RESOLUTION APPROVING THE PROVISION OF IN-  
KIND SERVICES TO THE AMERICAN CANCER  
SOCIETY IN AN AMOUNT NOT TO EXCEED \$791.00

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Ferguson*

*Seconder: Moss*

*Vote: 5-0*

*Absent: Barreiro*

2I

**040669 Resolution**

**Betty T. Ferguson**

RESOLUTION APPROVING THE PROVISION OF IN-  
KIND SERVICES TO THE CITY OF NORTH MIAMI  
BEACH IN AN AMOUNT NOT TO EXCEED \$400.00

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Ferguson*

*Seconder: Sorenson*

*Vote: 5-0*

*Absent: Barreiro*

**3 DEPARTMENTS**

3A

**040571 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF AN INTERLOCAL LEASE AGREEMENT WITH THE CITY OF MIAMI TO LEASE SPACE IN ELIZABETH VIRRICK PARK TO OPERATE A BRANCH OF THE MIAMI-DADE PUBLIC LIBRARY SYSTEM (Library Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Moss*

*Second: Heyman*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Commissioner Sorenson asked that the design of new libraries include architectural characteristics that were compatible with the surrounding neighborhood.*

*Commissioner Souto asked that County Manager Burgess explore the feasibility of constructing libraries and office buildings with space for more than one commissioner in the same building on County-owned land as opposed to leasing office space.*

3B

**040596 Resolution**

RESOLUTION APPROVING RETROACTIVE CHANGE ORDER NUMBER ONE FOR TIME EXTENSION AND ADDITIONAL FUNDS TO THE CONTRACT BETWEEN MIAMI-DADE COUNTY AND ZURQUI CONSTRUCTION SERVICES, INC. FOR THE DESIGN AND CONSTRUCTION OF THE WESTWIND LAKES PARK RECREATION CENTER. PROJECT NO. 492801-01-001 (Park & Recreation Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Second: Moss*

*Vote: 5-0*

*Absent: Barreiro*

3C

**040715 Resolution**

RESOLUTION APPROVING CHANGE ORDER NUMBER THREE (3) TO THE CONTRACT WITH MIAMI SKYLINE CONSTRUCTION CORPORATION FOR ADDITIONAL WORK AND MODIFICATIONS TO THE GREYNOLDS PARK CAMPSITE RESTORATION PROJECT (Park & Recreation Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Heyman*

*Seconder: Moss*

*Vote: 5-0*

*Absent: Barreiro*

**Report:** *Commissioner Heyman requested that staff prepare a list of the principles of Skyline Construction Corporation and that the list be distributed to staff so that this firm would not be recommended for any other contract award.*

*Commissioner Heyman asked the County Attorney's Office to determine whether the County could expedite a cause of action against Skyline Construction Corporation for construction delays on the Greynolds Park Campsite restoration project. She also requested an opinion from the County Attorney's Office as to whether the County or State could enact legislation to prevent firms from causing such construction delays in the future.*

*Commissioner Souto requested Assistant County Manager Alina Tejeda Hudak refer this matter to County Manager Burgess. Commissioner Souto suggested for the information of the County Commissioners that information be available in the lobby of the Stephen P. Clark Center, including all change orders resulting from construction delays, a list of developers involved, and a list of all contractors who had filed lawsuits against the County.*

**4 CLERK OF THE BOARD**

4A

**040676 Report**

CLERK'S SUMMARY OF MEETING MINUTES FOR  
FEBRUARY  
11, 2004 (Clerk of the Board)

*Approved*

*Mover: Heyman*

*Seconder: Sorenson*

*Vote: 5-0*

*Absent: Barreiro*

**5      REPORTS**

5A

**040602    Report**

REPORT ON BUDGET PRIORITIES (County Manager)

*Report Received*

**Report:** *Ms. Jennifer Glazer-Moon, Director Designate, Office of Strategic Business Management, explained the budget process. She stated staff was reviewing a new resource allocation process entitled, "Resourcing for Results." Ms. Glazer-Moon noted priorities would be identified and resources allocated based on those priorities. Ms. Glazer-Moon indicated Commissioner Souto had sponsored an ordinance, which was subsequently adopted, regarding a performance-based review of the County's budget, and this new process would ensure that staff focused available resources on the priorities identified. She indicated the 20 recommended priorities were included in a memorandum from County Manager Burgess dated January 30, 2004.*

*Ms. Glazer-Moon stated at the next Committee meeting staff would explain the specific priorities that had been identified, as well as general information regarding the County's financial situation. She indicated staff could facilitate a budget workshop to assist the members of the Committee to develop their budget policies.*



5B

**040641 Report****REPORT RE: SPECIAL EVENTS AND IN-KIND  
SERVICES RESERVE FUND (County Manager)*****Report Received***

**Report:** *Ms. Jennifer Glazer-Moon, Director Designate, Office of Strategic Budget Management, stated to date the total amount approved by the Board for fee waivers and in-kind services subject to reimbursement for this fiscal year was \$258,245, which meant that the balance under the current reimbursement policy was \$355,000. She indicated \$588,000 of requests were pending, and of that amount \$154,000 was related to events that had already taken place. Ms. Glazer-Moon noted \$381,000 was related to the City of Miami Beach event for Memorial Day weekend, and the balance of \$52,000 was for future events on a countywide basis.*

*Ms. Glazer-Moon advised that on a district basis, funds were still available. She noted there were requests pending of \$18,000, \$7,000 of which was for events that had already taken place.*

*In response to a question by Commissioner Moss, Ms. Glazer-Moon stated for FY 2004-05 staff would list annual recurring events that had significant in-kind needs as a separate line item in the budget and outside of the in-kind and fee waiver process.*

5C

**040243 Report**

REPORT RE: LIBRARY CAPITAL EXPANSION STATUS  
REPORT (Library Department)

*Report Received*

**Report:** *Mr. Bill Urbizu, Assistant Director for Support Services, explained the County's library expansion program, noting ten libraries would be constructed in the County within six years. He stated construction on the first of these libraries would begin in August 2004 on Northeast 166 Street between Northeast First and Second Avenues. Mr. Urbizu indicated County-owned land was being used wherever possible, and staff was also searching for land to purchase for future libraries.*

*Commissioner Sorenson asked Assistant County Manager Alina Tejeda Hudak to determine whether the County still owned land that was previously a trash transfer station on Southwest 97 Avenue north of Killian High School adjacent to the Galloway Glenn residential neighborhood.*

*Commissioner Souto asked staff to ensure that proper lighting was installed at parks, libraries, and all other County facilities.*

5D

040612 Report

Sen. Javier D. Souto

REPORT RE: PERFORMING ARTS CENTER PROGRESS  
REPORT*Report Received*

**Report:** Assistant County Manager Bill Johnson presented a progress report on the construction of the Performing Arts Center (PAC), noting the Center was approximately 42 percent completed. He stated for five months staff had been reviewing a proposed final completion schedule with the contractor and the design team led by Cesar Pelli and Associates. Mr. Johnson indicated he would present the proposed schedule to this Committee in April 2004 and then for formal approval to the Board of County Commissioners in May. He recommended that some sanctions be included in the schedule that would apply to the PAC design team and contractor.

Mr. Johnson indicated the contractor and the design team had agreed to the proposed completion schedule. He noted this proposed schedule would require substantial completion on June 1, 2006 with a soft opening in the summer of 2006 and a formal gala opening in the fall of 2006.

Mr. Johnson stated he would be happy to meet with the members of the Committee, along with Ms. Gail Thompson, Director, Performing Arts Center Management Office, and an assistant county attorney for additional individual briefings on the PAC's progress.

Ms. Gail L. Thompson, Director, Performing Arts Center Management Office, summarized the construction progress at the PAC. She noted the steel portion of the construction site would be completed by the end of March 2004, and she invited the members of the Committee to celebrate on March 26th at noon with a hard hat concert and lunch. Ms. Thompson stated just today the mechanical coordination was completed for the PAC; and the installation of mechanical, electrical, and plumbing equipment was proceeding smoothly.

Ms. Thompson indicated many members of the Board of County Commissioners had participated in a trip to Washington, D. C. and discussed with members of Congress the needs of the PAC. She invited members of the Committee to participate in

*another trip to Washington, D. C. in April to seek funding for the PAC.*

*Ms. Thompson stated the quality of the stone and glass at the PAC was excellent, and she noted previous quality deficiencies were being corrected. She indicated the Performing Arts Center Builders continued to submit change order requests for \$1 million per week, and she noted staff was continuing to review the change orders and was dealing with them aggressively.*

*Ms. Thompson advised that the guaranteed maximum price (GMP) of the PAC was currently \$260 million, with changes that were made in the project of just over \$4 million from the original GMP. She indicated \$100 million of work was in place, and the community small business enterprise participation was 12 percent. Ms. Thompson stated in April 2004 she would present to the Committee a change order of \$2.9 million for steel that was as a result of a negotiation and which had been addressed at a previous Committee meeting.*

*Commissioner Souto spoke in support of sanctions. He requested staff provide him with advance notice of the next scheduled tour for Commissioners to visit the Performing Arts Center construction site, and he asked that representatives from the Miami Herald be invited.*

5E

**040657 Report**

REPORT RE: WEST DADE REGIONAL LIBRARY &  
CONCORD MINI-LIBRARY STATUS REPORT (Library  
Department)

**Report Received**

**Report:** *Mr. Bill Urbizu, Assistant Director for Support Services, stated temporary air conditioning units had been installed at West Dade Regional Library, and an extensive air conditioning system retrofit had been completed. He noted the temporary units were scheduled to be removed by Monday, March 15, 2004.*

*Mr. Urbizu summarized the renovations at the Concord Branch Library, noting there were environmental problems with the soil and this building was a former dry cleaning establishment. He indicated construction began in November 2003 and was halted in December 2003 because certain aspects of the plans had not been approved. Mr. Urbizu stated the Building and Zoning Department was working with the Library Department in an effort to expedite the process, and construction may resume about March 17, 2004.*

*Commissioner Souto requested that staff keep him informed regarding the Concord Branch Library renovation.*

**041057 Report**

NON-AGENDA REPORT- DIRECTIVE

**Report:** *Commissioner Ferguson requested a comprehensive report regarding the Dolphin Center Multipurpose Special Taxing District, to include how much money was in that account and how it was spent.*

**6 ADJOURNMENT**

**Report:** *There being no further business to come before the Committee, the meeting was adjourned at 3:50 p.m.*